SYLLABUS

1. Data about the program of study

1.1	Institution	The Technical University of Cluj-Napoca
1.2	Faculty	Applied Electronics, Telecommunications and Information Technology
1.3	Department	Modern Languages and Communication
1.4	Field of study	Communication
1.5	Cycle of study	Bachelor of Science
1.6	Program of study/Qualification	Applied Electronics, Telecommunications and Information Technology
1.7	Form of education	Full time
1.8	Subject code	51293110

2. Data about the subject

2.1	Subject name			Interpersonal and group communication					
2.2	Subject area			C2					
2.3	Course responsible/lecturer			Conf. dr. Alexandra Costin					
2.4	Teachers in charge of seminars			-					
2.5	Year of study		2.6	Semester		2.7	Assessment	Continuous assessment CA	2.8	Subject category	COD

3. Estimated total time

3.1	Number of hours per week		3.2	of which, course	26	3.3	applications	
3.4	Total hours in the teaching plan		3.5	of which, course	14	3.6	applications	

Individual study	Hours
Manual, lecture material and notes, bibliography	4
Supplementary study in the library, online and in the field	2
Preparation for seminars/laboratory works, homework, reports, portfolios, essays	6
Tutoring	
Exams and tests	
Other activities	0

3.7	Total hours of individual study	12
3.8	Total hours per semester	26
3.9	Number of credit points	1

4. Pre-requisites (where appropriate)

4.1	Curriculum	Basic communication concepts taught in Foreign languages, Communicative teaching, year 1
4.2	Competence	

5. Requirements (where appropriate)

5.1	For the course	N/A
5.2	For the applications	

6. Specific competences

Professional competences	Identification and evaluation of communication situations; choosing verbal and nonverbal behaviours that suit interaction and communication purpose and context. Starting to perceive the dynamics of working in groups and teams – identification of norms, cohesions, conflict management, task types, efficient group communication, high performance leadership.	
Cross competences	Mastering and applying knowledge and skills for interaction in society, for adapting a proper behavior for norms and contexts of communications. Modeling self-image and self development	

7. Discipline objectives (as results from the *key competences gained*)

7.1	General objective	Development of interpersonal and group communication skills
7.2	Specific objectives	Knowledge of communication models, of psychological, cognitive and social implications in interaction, of communication styles, of obstacles for communication and of conditions for effective communication. Getting included in teams in order to perceive the main issues related to team work.

8. Contents

8.1. Lecture (syllabus)	Teaching methods	
1. Communication theories, from the cybernetic model to the new communication sciences. Definition of interpersonal communication. The communication situation. 2. Role of interlocutors in communication – psychological, cognitive and social variables. Communication styles. Self image. 3. Nonverbal communication. Relevance of nonverbal behaviour indicators for interactions. Proxemics. 4. Interaction. – Interactional attitudes and behaviours. Obstacles and distortion sources in communication. Effective communication. 5. Group communication. Group structure. Group norms and conformance. Cohesion and conflict , role negotiation. Leadership and roles in groups. 6. Cooperation and competition in groups. Group development and team formations. Group *Leadership*– decision and performance. 7. Group communication networks. Optimising group interaction and relationships. Organisational culture..	Interactive lecture. Course participant presentations of several subtopics. Debate. Analysis and evaluation of verbal and nonverbal behaviours during interactions	
8.2. Applications/Seminars)	Teaching methods	Notes

Bibliography
1. Abric, J.-C., *Psihologia comunicării*, Editura Polirom, Iaşi, 2002
2. Ailes, R., Kraushar, J., *You are the message*, Doubleday, NewYork, 1995
3. Amado, G., Guittet, A., *Psihologia comunicării în grupuri*, Polirom, Iaşi, 2010
4. Cabin, Ph., Dortier J-F. (coordonatori), *Comunicarea*, Polirom, Iaşi, 2010
5. Charles, R., Williame, C., *La communication orale*, Nathan, Paris, 1994
6. Chiru, I., *Comunicarea interpersonală*, Editura Tritonic, Bucureşti, 2003
7. Dinu, M., *Fundamentele comunicării interpersonale*, Editura ALL, Bucureşti, 2008
8. Dinu, M., *Comunicarea. Repere fundamentale*, Orizonturi, Bucureşti, 2007
9. Ioani, M., Vlaicu, R., Grănescu M., *Tehnici de comunicare pentru ingineri*, UTPres, 2003
10. Neculau, A., *Dinamica grupului şi a echipei*, Polirom, Iaşi, 2007
11. Pânişoară, I.-O., *Comunicarea eficientă*, Polirom, Iaşi, 2008
12. Prutianu, St., *Manual de comunicare şi negociere în afaceri*, Polirom, Iaşi, 2000

9. Bridging course contents with the expectations of the representatives of the community, professional associations and employers in the field

Communication skills enable participants to intervene and participate in social and professional life in a systematic and intelligent manner. The assertive communication, flexible and adaptive behavior in communication, experimenting cooperation in teams form actual premises for a better integration in organization la structures.

10. Evaluation

Activity type	10.1	Assessment criteria	10.2	Assessment methods	10.3	Weight in the final grade
Course		Mastering theoretical concepts and implementing them in the identification and evaluation of the communication situations; proper selection of message content and shape in agreement with the communication purpose and context; selection of appropriate verbal and non-verbal behavior during interactions		Written test Project		60% 40%
Applications						

10.4 Minimum standard of performance
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Date of filling in

9.10.2016

Date of approval in the department

11.10.2016

Course holder
Marinela Granescu

Head of department
Ruxanda Literat